

**NEW JERSEY DEPARTMENT OF EDUCATION**  
**PORTFOLIO APPEAL PROCESS**  
**APPEAL COVER SHEET**

**For each student appeal, the Portfolio Appeal must include the following items in its entirety:**

- One Appeal Cover Sheet for each student filled out in its entirety. Note: A student ID (SID #) is needed\*
- Educational Proficiency Plan (EPP)
- Student Transcript
- The appropriate number of tasks AND cover sheet for each subject area  
(See the ELA and Mathematics Information Guides for specifics.)

High School Graduation Date	
Student Name	
SID*	
CDS Code	
School Name	
School Contact Person (re: appeal)	
Email Address of Contact Person	
Contact Person's Phone Number	
Principal's Name	
Principal's Email Address	

**Please specify the content area(s) for this Portfolio Appeal by checking the appropriate box below:**

<input type="checkbox"/>	<b>English Language Arts ONLY</b>
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<input type="checkbox"/>	<b>Mathematics ONLY</b>
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<input type="checkbox"/>	<b>BOTH (ELA &amp; MATH)</b>
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